



American Legion Paschall Post 164
Executive Board Meeting Minutes
28 February 2026

Call to Order: Meeting called to order at 10:00 A.M.

Salute Flag:

Cmdr. Woodrum called members to attention, Salute the Flag.

Invocation: Cmdr. Woodrum

Pledge/POW-MIA Chair 1st Vice Cmdr. Shupe
Pledge recited.

Roll Call of Officers: Adjutant Jenkins

All Post Officers were present except Chaplain Stayton, Three year Trustee Steve Sandells and non-voting member Curt Long S.A.L Cmdr. and Robin Shockley Pres. Auxiliary. The Adjutant announced that we had a Quorum.

Previous Minutes: Adjutant Jenkins

Call to read the Minutes of 31 Jan. 2026 meeting. Judge Advocate Craig Huffman moved to accept the Minutes as Printed. Motion was 2nd by Service Off. David Flannigan. Cmdr. Woodrum called for discussion on the motion; there was no discussion. Cmdr. Woodrum called for the vote on the Motion to accept the minutes as printed, motion was unanimously approved.

Introduction of guests:

Cmdr. Woodrum identified that Past Dist. Cmdr/12th Dist. Assistant Chaplain Brad Beatty was present.

Committee Reports:

Canteen:

Canteen Mgr. Hutchinson reported that the Canteen was functioning in fantastic fashion. A number of people have begun to come into the Post. It is important that we keep the Road Sign updated on events as best as we can given the age of the sign. On 14 March there will be a Potato Bar from 5 to 7 PM. We have a band from 7 to 11 PM. St. Patty's Day Tues.

There was an issue with a S.A. L. Guest Randall Nestor. He was verbally abusive to a female member. The member left then Mr. Nester continued his abusive language directed now at our Bartender Alyssa. Mr. Nestor was cut off. He was later found

passed out at one of our EBingo machines. This is the 2nd time Mr. Nestor has acted in this fashion. Discussion was held and it was determined that Mr. Nestor will not be permitted Canteen Privileges for the next 30 day. He will be notified via Letter and must make Personal apologies to both individuals that he had verbally abused before he will be permitted back into our Post.

Trustee Bill Hall inquired if there had been any comments about the EBingo machines being up and running again? Mgr. Hutchinson reported that comments have been positive and that games are being played .

Svc. Off. Flannigan remarked that the Pool table had been recovered and leveled. Cmdr. Woodrum mentioned issues with some of the Appliances in the Kitchen not functioning properly. He said we need to set aside money specifically for the purchase of new equipment. Stove, Friers and such. Trustee Hall indicated that a new Stove cost is between \$2K and \$5K.

Canteen Mgr. Hutchinson reported that new contract with DBT Wholesales will install new contactless soap and paper towel dispensers for free with a \$195.00 setup fee. Svc. Off Flannigan inquired if the dispensers were Universal. That answer could not be answered at this time. The issue is tabled until the next Board Meeting.

Membership:

1st Vice Cmdr. Shupe reported the following:

Paid up for Life: 51: New Mbrs. 17: 888 Transfers 7: Renewals: 224

All total 299. We are at 91% of quota (327) as of this meeting.

Former Dist 12 Cmdr Beatty lobbied for Veteran James Lee to be admitted as a new member. Mr. Lee had necessary service and documents but did not receive a DD Form214 do to his separation because of a diabetic episode while at training. Research of Legion Constitution and Regulations proved that Mr. Lee is eligible to become a member. The Executive Board held a brief discussion and found no reason to deny membership. A motion to permit Mr. Lee to join was made by Sgt Arms King to allow Mr. Lee to apply and become a member. Motion was 2nd by Svc. Off. Flannigan. Cmdr. Woodrum call for further discussion, no further discussion was had. Call for the Vote. Motion to accept Mr. Lee's Application was unanimously approved. The Adjutant will secure his application and issue a membership card.

Events:

Saturday, March 7th; M.A.S.H. Pantry 10 year celebration from 1 till 4 PM

Sunday, March 15th; American Legion 107th Birthday

Tuesday, March 17th; Grove City Vets Luncheon from 11 AM till 2 PM

Wednesday, March 18th; Operation Iraqi Freedom, 23rd Anniversary

Wednesday, March 26th; National Medal of Honor Day

Monday, April 6th; 109th Anniversary of the US Entry into WW1

Saturday, April 11th Alexander Brothers Band

Tuesday, April 21st; Grove City Vets Luncheon from 11 AM till 2 PM

Wednesday, April 22nd; Blood Drive in hall from 11 AM till 7 PM

Saturday, April 25th; 37th Div. Vets. Assoc. Spring Luncheon in hall from 10 AM till 3 PM

Saturday, April 25th Band (Name TBA)

Sunday, April 26th, Car Show from 9 AM till 9 PM

Historian Davis remarked that Boots, (Radio Personality) will help organize and promote the Car show on his broadcast Show. S. Davis indicated that she will secure the permits for this event. Cmdr. Woodrum we need to look into the necessary permits, if needed, to have the ability to have Beer and such in our Parking Lot area.

Svc. Off. Flannigan Sat. Mar 28th signup Dinner. He also reached out to the Auxiliary and the S.A.L. regarding a Family Easter Event at the Post. The Auxiliary does not wish to participate but is willing to donate \$250 for the event. S.A.L. Sqdrn. Cmdr. Long will present this to his Exec. Board on March 15th.

Saturday May 16th Lake Effect Band. Svc. Off. Flannigan indicated that the band we had, Bob Browning and the Double Barrel Band, which everyone loved, will be playing Memorial Day.

Svc. Off. Flannigan spoke about the M.A.S.H. Garden needing the Hall on Mar. 7th for their 7th Anniversary. Fin. Off. Norris Moved to donate the Hall for this event. Judge Adv. Huffman 2nd the motion. Cmdr. Woodrum called for discussion, no further discussion was had, call for the vote. Motion to donate the all was approved unanimously.

Fin. Off. Norris stated that the 12th District Easter Egg Hunt will be held March 29th, 12:30 PM at Westerville Post 171. Cmdr. Woodrum will post the Flyer on the Post Website.

Finance:

Finance officer Norris as a reminder for card holders; do not purchase personal items on the legion cards. The exceptions are for steak sales. Members pay Michaels Meats and we reimburse them the cost of the product purchased from Michael's meats. Casual labor; this category accounts for the amounts we paid to certain members for duties performed that go outside normal volunteerism labor. All casual labor must be approved by the Exec. Board. The two approved duties are hall cleaning \$300 and deep fryer cleaning \$40 per person. The persons designated as bingo operators Jason Norris and Chelsey Hutchinson are not permitted to gamble at anytime in the Post under the Type III paper and electronic bingo license. Fin. Off. Norris will amend the license and remove Chelsey Hutchinson with Cmdr. Woodrum as the backup operator. Persons identified as bingo volunteers may participate in bingo games with the following caveats house rules:

1. ORC 2915.09 (a) (12) (a) A bingo volunteer may not participate in a game while they are actively employed as a bingo volunteer or operator. For our license, persons are actively employed when they are working a paid or volunteer status where they are responsible for the selling of paper instant bingo or cashing vouchers for the electronic bingo.

2. Per house rules a bingo volunteer may not participate in paper instant bingo on any day that they will or have already worked a paid or volunteer shift. Paper instant bingo deals are set prize amounts and tab wizard indicates when games have reached their profit target. This presents an unfair advantage for our bingo volunteers.
3. Per house rule bingo volunteers may participate in electronic bingo before or after a paid or voluntary shift without limitation. These rules will be added to the employees handbook. Accounting for food and comps. Ohio revised code 4301.22 (d) states: no holder of a permit shall give away any beer or intoxicating liquor of any kind at any time in connection with the permit holders business. There are provisions for tasting samples.

Proposed post rules:

Any item normally for sale in the canteen, including food, snacks, and legion branded items, but excluding beer intoxicating liquor and paper bingo tickets, may be provided free of charge to a member or their guest at the discretion of the canteen manager or duly authorized executive committee member.

Any comp of this type is not required to be entered into the point of sale system. Comps of these types shall not be excessively used with justified uses being a volunteer reward, recruiting incentive, or other member/guest incentive. Beer and/or intoxicating liquor in limited circumstances, may be purchased by the post as an incentive by duly authorized executive committee members. All such purposes will be entered into the point of sale system and sold to a post tab. The tab shall be periodically closed by the canteen manager finance officer or designated bar employee. A ticket or other comp card shall be provided for record keeping. For food accounting purposes finance officer Norris would like to open a separate account and fund the account on a periodic basis for the distinct purpose of purchasing items for preparation in the canteen/kitchen. This will allow for separation of kitchen food operations from the main operating account. \$700.00 a week for food and consumable supplies equipment and reusable supplies and food service consumables will continue to be funded from the operating account. Finance Officer Norris made a request to hire Kristin as the kitchen lead at a weekly salary of \$300.

Judge Advocate Huffman made a motion to create a separate food account funded at \$700.00 a week, also to hire Kristin as the kitchen lead at a weekly salary of \$300. The motion was 2nd by the 2nd Vice Cmdr. Flaute. Cmdr. Woodrum called for a discussion, there was no further discussion. Call for the vote, the motion was passed unanimously. Full name is Kristin Davis. Franklin County performed a kitchen inspection on February the 27th with a passing grade. Food service operation license came on February the 28th. Our D5 license was renewed and is Posted. We have a kitchen lead and the shift lead food safety certified individuals, this includes A canteen manager. Per Fin. Off. Norris we have been illegally taxing hall rentals, approximately \$350.00 total, these taxes will be paid back to five people who we taxed inadvertently. Fin. Off. Norris would like to charge an equipment fee for hall rentals, fees are taxable. Discounted hall rentals are offered to members of this Post only. Our Rental Form needs cleaned up to make it compliant with state law. Outdoor

pavilions shall be in the contract as an optional rental pending an insurance check to confirm we have the proper coverage. 50% of haul rental profit will go into the maintenance fund, the remaining 50% will be divided and 25% will go into the hall rental account the remaining 25% into the general fund.

Service officer Flanagan plans on catering hall events. There will be an option of three menus. Service officer Flanagan would like to pay volunteers \$10 per hour for catered events. Finance officer will look into the plausibility of paying volunteers. Fin. Off. Norris mentioned that we are being audited by the AG's office pertaining to paper instant bingo. Our bingo license for 2025 did not include paper instant bingo. The post has paid all of the taxes and costs pertaining to paper instant bingo for 2025 but somehow the license was not purchased as in previous years. Discussion concerning the pros and cons of to sell or not to sell all of the paper instant bingo tickets was had. The leftover tickets must be kept for three years. New bins have been purchased to store the unopened pull tabs.

House Committee:

Trustee Hall. Problems with the Ice Machine. Service officer Flanagan was able to contact Company concerning the warranty. The company stated that parts and Labor should not cost us anything. Cmdr. Woodrum indicated that in the next month the Security codes for our system will be changed and there will be a specific code for individuals that require entry to the building during non-business hours. That way Cmdr. Woodrum can track who enters the building. Keys for access to the Post during Non-Business hours will be distributed to select committee members.

Americanism:

Cmdr. Woodrum Past 12th district commander Brad Beatty has plans to interview candidates for Buckeye boys state. Finance officer inquired if additional awards need to be purchased. Cmdr. Woodrum stated that we have the awards on hand.

Veterans Assistance:

Svc. Off. Flanagan Officer Flanagan assisted aid veteran this week. This veteran was in need of money for gas due to his paycheck being late period he was given \$100 from the fund. Ladies husband died and she needed help filling out paperwork Svc. Off. Flanagan made arrangements twice to meet with her she failed to show up both times. Svc. Off. Flanagan states that he does a lot for the mash pantry and would like the legion to donate food to the pantry.

Governance:

Judge Adv. Huffman indicated that our Constitution and By-Laws have finally be approved and certified by the Dept. of Ohio. We recently developed a Post Policy concerning the prohibition of discussing Post Business in the Canteen. Doing so creates discourse within the Post and increases the negative rumors that create chaos among the membership. This include No Rank in the Post.

Honor Guard:

Cmdr. Teague. Discussion concerning the ability of the S.A.L. to be members of the Honor Guard. They are permitted and encouraged to be members. New Flag Burning restrictions were discussed and proper disposal of those that cannot be burned.

S.A.L.:

Svc. Off. Flannigan reported that the S.A.L. has reached 140 members, quota is 153 giving them 90% of their quota goal. Convention is set for May 15th here at Post 164.. Our prayers for Deanna (Dee) Capretta and her family.

Auxiliary:

No Report.

Unfinished Business:

Trustee Hall asked if there has been a response from the sign installation company. Cmdr. Woodrum indicated that there has been no response to his email inquiry on this matter.

New Business:

Cmdr. Woodrum indicated that 2nd Vice Cmdr. Flaute had inquired about our insurance coverage in and around our Shelter House for the purpose of renting that area. As of this meeting we have had no response from our Insurance carrier regarding our coverage.

Cmdr. Woodrum proposed to seek donations from the 37th Div. Veterans Assoc. for the upgrade of the Hall floors. He proposed to name the hall "The 37th Div Memorial Banquet Hall" in honor of the the 37th Inf. Div. which Charles Paschall, who this Post was named for, was assigned at the time of his death. Fin. Off. Norris suggested that we not publish that information; the members of the board agreed. Cmdr. Woodrum stated that he will be soliciting funds for this upgrade and did not expect to spend Post money on this project. Mike Flannigan was able to get the Digital Bulletin Board at the entry of the Post up and running again.

Good of the Organization:

A 50 Year membership Certificate has been awarded to Eugene Strickler. Adjutant Jenkins will be mailing it to this member as attempts to contact him by phone have not been successful.

Employee evaluations: Cmdr. Woodrum will be conducting these within the near future. Annual Evaluations will be conducted using the employee's date of hire. Raises will be based on merit.

Legion will awarding select Members of the S.A.L. and Auxiliary as Members of the Year of Paschall Post 164 for 2025-2026 time frame.

Employee Handbook will be updated to further define duties and responsibilities and other issues.

Svc. Off. Flannigan is requesting volunteers for tonight's Taco Bar.

Helo from Fin. Off. Norris and Cmdr. Woodrum to get the Restaurant Depot Card straightened out.

Fin. Off. Norris reports that there has been 3 hall rentals this week.

Next Membership Meeting 12 March 2026, 6:00 PM.

Next meeting is the Exec. Meeting 28 March 2026 at 10:00 AM.

Benediction:

Having no further business the Cmdr. called the room to rise, Cmdr Woodrum gave the benediction.

Cmdr. Woodrum called to Board to attention and rendered a hand Salute to the National Colors.

Cmdr. Woodrum adjourned at 12:30 PM