



American Legion Paschall Post 164
Executive Board Meeting Minutes
25 July 2026

Call to Order: Meeting called to order at 10:00 A.M.

Salute Flag: Cmdr. Woodrum called members to attention, Salute the Flag.

Invocation: Chaplain Stayton

Pledge: 1st Vice Cmdr. Flannigan

Roll Call of Officers: Adjutant Flaute

Commander, we have a quorum.

Commander Woodrum stated: We are completing our 2026 membership year and starting our 2027 membership year. Our dues will be \$50.00 per member. Reflections on our progress; Since COVID, we have faced some serious challenges in our post --- physically, financially, and organizationally. Yet, as a group, we have met each challenge and continued to exceed expectations. We have done so because we chose to take responsibility for the strength and well-being of our legion post, for the good of our veterans, and for the good of our community. I'm honored to serve alongside each of you, and I want you to know that. You need to know that. I am very proud of you guys, every one of you, men and women alike.

Previous Minutes: Adjutant Flaute

Motion made to accept the minutes as written by David Flannigan and seconded by Craig Huffman. Motion carried by all present.

Introduction of guests: Cmdr. Woodrum

We have a guest with us today, actually our former 12 District Commander Brad Brady is here. Also we have Kevin Oakden of "Vital Quest Coaching", and he is going to take a brief time to discuss what he is doing. I— just like many of you— got out of high school and straight into the military, and then got out and took the uniform off and said, "What now? And I really had to dive deep and try to remember who I was at the end of the day, who I was when my uniform came off. So looking to use the skills that I've acquired, just for personal training, but as the holistic wellness, the whole-being human being care, to take care of the whole human.

Chaplain Stayton's message for all: This post is business. Running a successful business requires professionalism in the way we operate. And a large part of operating a business is communication. And frankly, this board sucks at it. There are two big problems that I want to address today. The first is running off at the mouth. The first one is leaking information. What we discuss in these meetings is not to be repeated to anyone, not on the board, until such time as the board decides to release it. Another area of concern is releasing

information about potential upcoming actions or activities that the board has not yet approved. But this is especially problematic when the item in question is announced at a members' meeting.

Next, we need to stop second-guessing the board's decisions in the canteen. Once we make a decision, that decision stands until amended or repealed. If you disagree with a decision, gather information to support your position and put it in the form of a motion and present it at the next board meeting.

Finally, we need to make every attempt to avoid creating panic in the canteen. It was brought to my attention that several people freaked out when they found out Grove City will soon be making changes to McDowell Road that might moderately disrupt our canteen operations.

We need to communicate among ourselves to ensure smooth operation of this post. If another board member tries to contact you, you have a duty to reply back within 24 hours, even if it's just a text that says, "We'll call back at such and such a time." This matter is a common courtesy.

Committee Reports:

Canteen: Canteen Mgr. Hutchinson reported;

The new POS system is now in and it's definitely different than the system before, so it's going to take some time to get used to. I think it's going to be good in the long run. Then Cmdr. Woodrum stated: I have one thing for the canteen. When the pours, on the whiskey bottles or on the liquor bottles, when they pour, they're one shot, right? Because I've watched and I've actually gotten a double. Because of it. And I just, you know, we— we can't let money walk out the door, and that's what we're doing. And that's why I was looking at a— a measurer, a jigger. A jigger sounds all good and dandy, but if they're busy back there trying to do six shots in a jigger. We just need to be a little more careful with what we're doing.

Reviewing keeping the canteen closed on Sunday's through August. After brief discussion, we extend through— through August.

Membership: 1st Vice Cmdr. Flannigan reported;

So we have 28 new members. We have 51 PUFL and 12 more 888 transfers. That is for the year. So our quote is 327, and currently we have 335 members. So we're at 102.45%.

Events: 2nd Vice Cmdr. Shupe reported;

For the month of August, I have two bands scheduled to come in. 22nd and 29th of August. September 5th, we have this a band coming in for family day here.

David Flannigan motioned September 5th, Labor Day weekend, that we have a co-event with the Elks for charity. 100% of the profit we are going to a charity of our choose and the plan is for us to keep all the money from the alcohol sales. This was seconded by Ken Flaute. The cost of this will be split 50/50 with the Elk's, and they will not receive any gain from this event.

The money being raised for the charity will come from basket raffles, a 50/50 raffle and food. The money must stay local and benefit veteran's. Included was an amendment to create a board to oversee this event. This was made by Len Stayton and seconded by Craig Huffman. After much discussion, this motion was approved by all with 1 nay vote.

Other Central Ohio events were also presented for information.

Finance: Fin. Off. Norris reported;

June is now finalized and canteen revenue was \$14,209.25 with expenditures of \$4,107.51. Gaming revenue, \$285,041.13. Gaming expenses, \$267,959.05. That is about \$18,000 in gaming revenue. Payroll was \$16,927.75 and maintenance and utilities were \$4,002.32 Thus our monthly profit was negative \$800.00. I did have to make transfers in June, um, of \$1,200 from the savings account. And in July, I've made transfers totaling almost \$3,600 from the savings account this month to cover, uh, operating expenses. Uh, the savings account, as of this morning, has a balance of \$147.50. The available balance in the checking account, \$5,682.06. The hall rental account, \$1,991. Uh, kitchen operations, which is just food costs, \$524.74. The building maintenance account has \$6,205 in it. Uh, \$3,000 of that is a donation, that was made, for the hall side. The membership account has \$994.05. The eBingo account has \$14,027. The Ohio Lottery account has \$3,259, and the Paper Instant Bingo account has \$630. The \$15,000 donation for the hall floor is on a bank hold waiting for check clearance, which is normal for large deposits. So the Legion Post Home as a whole has about \$7,000 or \$8,000 available to us across the multiple, um, funding, uh, avenues. So in a pinch, we can beg, borrow, and steal, uh, to continue operating the way that we are. So we're still, surviving, struggling on, but we are, you know, as we've talked about the last three months, June and July were going to hurt, and they are hurting. So there should be no surprises in anything that I have said. I did pay

the Bureau of Workers' Comp \$732. I do still owe our Ohio unemployment insurance. We still have a balance of \$3,491.14. it's monthly installments from January, February, and March of 2025 that didn't weren't fully paid. July's sales tax still needs paid and I will do that as soon as I get home, it's approximately \$1,400. Len Stayton made a motion that we have a partnered event that we have a contract that spells out who needs to pay for what, and that was seconded by Jason Norris. This motion was passed by all present.

We will also have an internal audit done by an audit committee preformed the week of August 24th. The committee will include Len Stayton, Craig Huffman, and Brad Beatty with Jason Norris as the presenter.

David Flannigan made a motion for us to have an external audit and it was seconded by Charles King. This was then tabled until we find out what the cost will be, and this was passed by all present.

House Committee: Trustees Hall, Sandell & Davis reported;

Steve Sandell asked if anyone has been out back after nighttime to see the lights back on? There are two spotlights above the gas meter that had bad lamps in it, so I changed those. So now there is light on that. I was just thinking today, if it is still too dark, um, we could probably put a 4x4 post, 10 or 12 foot, bolt it in, lag it into the existing structure and put a solar yard light out there. all the kitchen lights were done. Um, the latch on the door in the storeroom now slides. The left side kitchen blower is working better now that is was properly cleaned, but the right side also needs cleaned. Working on a couple other things that have been brought up. Like maybe installing a small canned spotlight above the condiment area, uh, which would be easy to do off the bar lights. I'm looking into a way to where the bug light is above the pull tab boards or whatever else. Um, that's a really dark area and putting an LED strip there that doesn't shine out, but just lights up that area and stuff.

Bill Hall reported the air conditioning for the canteen side was installed on Wednesday. We also had the, ducts cleaned, which apparently had never been done. And if I remember right, our estimate on that was \$1,750. The leaking gutters out front, I'm waiting on a callback from them also to repair the siding on the roof. Um, the brush out next to the garage, I've got waiting on a callback to have that removed. And the hood in the kitchen suppression tank, the big red fire extinguisher-looking thing, uh, its hydrostatic test ends in September, which is every 12 years. I'm waiting on a callback from our hood people to see if they do those tanks and re, uh, hydrostatic test those.

The, canteen staff has picked a color for the paint color to go around the, chair rail. And I think, I'll be getting with Ken to schedule the painting and the removal of the current base. I'll probably include a Sunday in there so we can catch people since we're closed, and we can catch people that are available weekends but not on weekdays.

Americanism: Chaplain Stayton reported;
Nothing to report

Service Officer: Service Off. King reported;
Scheduled for training in September, nothing else to report.

Honor Guard: Cmdr. Teague reported;
We are going to have the Purple Heart Awards on August 7th at 10:00 AM. And then we need to do a 21 gun salute for POW's the same day at 12:00 PM. Then there is the Sept 11th at 8:00 AM over at Buckeye Parkway.

S.A.L.: Sqdrn. Cmdr. Long reported;
Not a whole lot going on right now

Governance: Judge Advocate Huffman reported;
Nothing to report

Media: Social Media Officer Williams reported;
Nothing to report

Unfinished Business:

There are 2 amendments to the employee handbook. Len Stayton reported :
In the under the section vacations, holidays, and sick pay, to be added immediately following the paragraph entitled jury duty. It states, "All employees are required to report their absence to the canteen manager prior to the beginning of the workday as much as possible. If it is not possible to report prior to the beginning of the workday, then as soon as possible afterwards or thereafter." So try to do it. Um, the canteen manager will report his or her absence directly to the post commander, and the canteen manager will also report employee absences to the post commander and the finance officer at the end of each week. That's the motion. This was seconded by David Flannigan. The motion was approved by all present.

See attached sheet titled Handbook 1. Len Stayton made motion and Charles King seconded it. The motion passed by all present.

New Business:

Ken Flaute reported that the sign is now in the permit request stage.

Ken Flaute made a motion to reduce the \$150 administrative fee for hall rental by \$50.00 for members, as well as the cost of alcohol. David Flannigan seconded it.

Jason reported why this should not be changed and most all agreed with that comment. Then it was determined that even though the contract stated a higher alcohol price, the renters were only charged the standard bar price. Motion made by Jason Norris and seconded by Charles King to table these two previous motions was passed by all.

Good of the Organization:

Nothing

Benediction:

Prep to Adjourn:

Cmdr. Woodrum called to Board to attention and rendered a hand Salute to the National Colors.

Cmdr. Woodrum adjourned at 12:25 PM

Next Membership Meeting 13 Aug 2026, 6:00 PM.

Next meeting is the Exec. Meeting 29 Aug 2026 at 10:00 AM.