



American Legion Paschall Post 164  
Executive Board Meeting Minutes  
28 March 2026

**Call to Order:** Meeting called to order at 10:00 A.M.

**Salute Flag:**

Cmdr. Woodrum called members to attention, Salute the Flag.

**Invocation:** Cmdr. Woodrum

**Pledge/POW-MIA Chair** 1<sup>st</sup> Vice Cmdr. Shupe  
Pledge recited.

**Roll Call of Officers:** Adjutant Jenkins

All Post Officers were present except 1st Vice Cmdr. Jeff Shoup and historian Serbennia Davis, we had a quorum.

**Previous Minutes:** Adjutant Jenkins

Call to read the Minutes of 28 Feb meeting. 2<sup>nd</sup> Vice Cmdr. Flaute moved to accept the Minutes as Printed. Motion was 2<sup>nd</sup> by Svc. Off. Flannigan. Cmdr. Woodrum called for discussion on the motion; there was no discussion. Cmdr. Woodrum called for the vote on the Motion to accept the minutes as printed, motion was unanimously approved.

**Introduction of guests:**

Cmdr. Woodrum Introduce Scott Pinto Commander of the S.A.L. Squadron. Sqdn. 725 based in Portage OH. is solely made-up of current and former councilors of Buckeye Boys State. Scott Pinto gave a presentation on Buckeye Boys and Girls State Programs and on their recruitment process. He along with former District Cmdr. Brad Beatty and Vicki Buck of the Auxiliary, have recruited 4 delegates for Girls State and 4 or maybe 5 delegates for Boys State. Sponsoring delegates for Boys State will cost \$300 per delegate and \$450 per delegate for Girls State. Chaplain Stayton indicated that the funds necessary to sponsor the delegates for Boys State will come from the Post 164 honor guard coffers. Chaplain Stayton also indicated stated that the honor guard will assist the auxiliary with the sponsorship of delegates for the Girls State if necessary.

## **Committee Reports:**

### **Canteen:**

Canteen Mgr. Hutchinson inquired as to whether the canteen employees had Sick/Vacation time? Chaplain Stayton state that there was a paid sick/vacation time authorized and it is explained in the employees handbook. Finance Off. Norris stated that he was unaware this benefit and needed a copy as soon as possible. These Funds need to be set aside specifically for that purpose and they have to be reported to the State for tax purposes. Manager Hutchinson stated that Point of Sale system needs to be set up in the kitchen. Currently the Bartenders are taking orders and is slowing down the bartenders ability to meet the requirements at the bar. Manager Hutchinson also requested that the hall be donated for the fundraiser for Carla long. Service Off. Flanagan made a motion to donate the hall for Carla Long's fundraiser. The motion was 2nd by Chaplain Stayton. Cmdr. Woodrum called for a discussion. There was no further discussion and vote was called for. The motion passed unanimously. Svc. Off. Flanagan made a motion to donate free meals to Kurt long and wife Carla whenever they were in the canteen. Service officer Flanagan was informed that a motion wasn't necessary. That is at the Kitchen Manager's discretion.

### **Post Chaplain:**

Chaplain Stayton and spoke about the Legion, S.A.L., Auxiliary, and Staff being a family. There are still some issues that need to be resolved. Chaplain Stayton said that we needed to be more forgiving of each other. Chaplain Stayton and also stated that we have some members who want to do everything. The person in charge needs to be made aware of everything going on within their committee. Members of committees need to meet with each other. Committee members need to be on the same page. Chaplain Stayton offered to help with the organization of any committee that requests it.

### **Membership:**

Cmdr. Woodrum reported the following:

Paid up for Life: 51: New Mbrs. 19: 888 Transfers 10: Renewals: 231

All total 311. We are at 95.11% of quota (327) as of this meeting.

### **Events:**

Monday, April 6th; 109<sup>th</sup> Anniversary of the US Entry into WW1

Saturday, April 11<sup>th</sup> Alexander Brothers Band

Tuesday, April 21<sup>st</sup>; Grove City Vets Luncheon from 11 AM till 2 PM

Wednesday, April 22<sup>nd</sup>; Blood Drive in hall from 11 AM till 7 PM

Thursday, April 23<sup>rd</sup> Exec. Board Meeting. (rescheduled do to Hall Rental)

Saturday, April 25<sup>th</sup>; 37<sup>th</sup> Div. Vets. Assoc. Spring Luncheon in hall from 10 AM till 3 PM

Saturday, April 25<sup>th</sup> Band "Phantom Z"

Sunday, April 26<sup>th</sup>, Car Show from 9 AM till 9 PM

Wednesday, May 6<sup>th</sup>; 81 st Anniversary of VE Day

Sunday, May 10<sup>th</sup>; Mother's Day  
 Thursday, May 14<sup>th</sup>; General Membership Meeting at 6 PM  
 May 15<sup>th</sup> through 17<sup>th</sup>; S.A.L Convention here in Grove City  
 Saturday, May 16<sup>th</sup>; Military Appreciation Day --- BAND "Lake Effect from 7 PM till 11 PM Outside (weather permitting).  
 Saturday, May 23<sup>rd</sup>; BAND "Bob Browning and Double Barrel"  
 Monday, May 25<sup>th</sup>; Memorial Day – Parade downtown and Open House at Post

2<sup>nd</sup> Vice Cmdr. Flaute Moved to Rent the outside South side area of the Post property along with the Shelter House at a cost lower than the Hall rental. Additionally if the hall and outside area are rented together the outside area would be at a reduced price. Additionally that if we name the outside Pavilion for Lima company members who died in Iraq with a plaque listing all of their names. Second Vice Cmdr Flaute would like to dedicate this during our Memorial Day celebration. It would be great if surviving Lima company members could be present with possible news coverage. Sgt at Arms X. King 2<sup>nd</sup> the motion. Cmdr. Woodrum called for a discussion on the motion. The duty of upgrading and painting the pavilion was given to the house committee. Plus an amendment was added to spend no more than \$400.00 for the metal placard. A vote was taken and the motion passed unanimously.

2nd vice commander flutie made a motion to purchase and install playground equipment in the outside area. It would make the post more kid friendly and make family hall rentals more appealing. The motion was tabled to be passed to the house committee to determine a cost of the equipment.

Commander Woodrum questioned the entertainment budget after he was told that it was \$2500. Finance Officer Norris reaffirmed that it was still at \$1000 and that nothing else had been approved. Chaplain Stayton advised that any financial decisions will be run by the house committee chairperson and then followed up with the finance officer. It will then be brought to the executive board for decisions.

Finance officer Norris states that Ohio revised code allows for alcohol sales and the parking lot for special events under the scope of our D5 license. The only requirement is that the state will be notified 10 days in advance.

**Finance:**

Fin. Off. Norris reported the following account statements:

Operating:	\$2,097.05	Savings:	\$3,670.95	Mbrshp:	\$3,350.12
Hall Rental:	\$4,248.09	Kitchen:	\$ 426.47	Bld. Maint:	\$1,754.50
EBingo:	\$5,545.28	Paper BGo:	\$2,528.40	OH Lottery:	\$2,494.66
Aggregate TOTAL:	\$26,315.52				

Cmdr. Woodrum indicated that he would entertain a motion to compensate Finance Officer Norris in the amount of \$200.00 per month for the amount of work he puts into our accounting process. Chaplain Stayton so Moved to pay this stipend. The motion was 2<sup>nd</sup> by Judge Advocate Huffman. Cmdr. Woodrum called for discussion on the motion. No further discussion was initiated and a call for the Vote. The motion was unanimously approved. The Stipend will begin 1 Aug. 2026.

### **House Committee:**

Trustee Davis is in the process of repairing the patio screen door. The cover for the pool table has been ordered. The repairs that were made on the pool table weren't satisfactory therefore the table will be replaced. Trustee hall gave a presentation on the new Friars that we need to replace the old ones. He and service officer Flanagan discussed the difference in the two models that trustee hall presented. Chaplain Stayton made a motion to purchase the large fryers with an extended five year warranty. The motion was seconded by Judge Advocate Huffman. Commander Woodrum called for a discussion period after no further discussion a vote was called for the motion passed unanimously. Trustee Sandell inquired about replacing the camera system. Finance Officer Norris suggested holding off until September. Chaplain Stayton indicated that he is in need of another person for the Americanism Committee.

### **Americanism:**

Cmdr. Woodrum recited that the police officer and firefighter awards of the year had been reviewed there were no submission from the Jackson Township Fire Chief Little did not submit a candidate for the Fireman of the Year Award. Grove City Police Department did respond presented Lieutenant Justin Gallo, badge #62 as their nomination for police officer of the year. Judge Advocate Huffman moved to purchase a plaque for this award. The motion was 2<sup>nd</sup> by Fin. Off. Norris. Cmdr. Woodrum called for further discussion, none was had. Call for the Vote, motion was unanimously approved.

Chaplain Stayton indicated that he is in need of another person for the Americanism Committee.

### **Veterans Assistance:**

The Post Honor Guard donated \$1,000.00 to the 121st Airwing of the Ohio Air National Guard. The Auxiliary also donated a box of hygiene products.

A plan is in the works to donate leftover food, from our kitchen, to feed the homeless Veterans that live in the Commons. It would possibly be a bimonthly process.

A member would like to donate a firearm to be raffled off. Finance officer Norris will check on the legality of that process.

Service officer Flanagan made a motion to donate \$250 for food to benefit Carla Long's fundraiser. The motion was 2<sup>nd</sup> by Judge Advocate Huffman. Cmdr. Woodrum called for a discussion. There was no further discussion on the motion. A vote was called for. The motion passed unanimously.

Judge Adv. Huffman indicated that our Constitution and By-Laws have finally be approved and certified by the Dept. of Ohio. We recently developed a Post Policy concerning the prohibition of discussing Post Business in the Canteen. Doing so

### **Honor Guard:**

Cmdr. Teague reported that the Ceremony for Deanna Capretta's funeral service went well and was well received by all in attendance.

### **S.A.L.:**

Sqdrn. Cmdr. Curt Long thanked the Post for everything that they've done and are doing for his Wife Carla. The S.A.L. has exceeded their 2026 quota for membership, they're at 103%. There are 14 new members. The next S.A.L. meeting is 7 April at 5:30 PM. Nominations for officers will be taken and the election will be held by May 1<sup>st</sup>. Mark Shockley will be stepping down as 2<sup>nd</sup> Vice Cmdr. Ads for the S.A.L. Dept of Ohio Conference Newsletter are due by April 15<sup>th</sup>. The S.A.L. Conference is May the 15<sup>th</sup> through the 17<sup>th</sup>.

### **Auxiliary:**

President Robin Shockley reported that Auxiliary membership is at 144 paid with 22 still unpaid. She reported that she has a possible candidate to replace her as President of the Post Auxiliary as she wants to retire. The auxiliary will be selling raffle tickets for a Mother's Day basket. Tickets will be \$3 each. The proceeds will go to the S.A.L. Convention for desserts for their dinner.

### **Governance:**

Judge Advocate Huffman spoke on the subject of Post Officer nominations. Nominations will be opened at the Membership Meeting on April 9<sup>th</sup>. Offices open for Nominations are: Post Cmdr., 1<sup>st</sup> and 2<sup>nd</sup> Vice Cmdrs., Finance Off. and 3 Year Trustee. At the end of the Nominations in April, Judge Advocate Huffman close nominations until the May Membership Meeting; at which time Nominations will be opened again. Judge Advocate explained the rules and those same rules can be found in our Constitution and By-Laws.

### **Unfinished Business:**

Finance officer Norris stated that we need to make a decision about the sign. Commander Woodrum stated that he will again speak to City Council at a meeting coming up in April. Commander Woodrum will again reach out to apex about partial refund. The sign could possibly be erected closer to the post and away from the road.

### **New Business:**

Service officer Flanagan is organizing a spring cleanup day with the help of the JR ROTC and the Boy Scouts. A date has not yet been set. Commander Woodrum is proposing moving the hall flags from floor stands to wall hangers. A lengthy discussion followed.

**Good of the Organization:**

The Employee Handbook needs updating to include a Dress Code. Chaplain Stayton will work on this update.

Next Membership Meeting 9 April 2026, 6:00 PM.

Next meeting is the Exec. Meeting 23 April 2026 at 10:00 AM. (Moved do to Hall rental)

**Benediction:**

Having no further business the Cmdr. called the room to rise, Cmdr Woodrum gave the benediction.

Cmdr. Woodrum called to Board to attention and rendered a hand Salute to the National Colors.

Cmdr. Woodrum adjourned at 11:56 AM