



American Legion Paschall Post 164
Executive Board Meeting Minutes
27 September 2025

Call to Order: Meeting called to order at 10:00 A.M.

Invocation: Chaplain Stayton

Salute Flag:

Cmdr. Woodrum called members to attention, Salute the Flag.

Pledge/POW-MIA Chair 1st Vice Cmdr. Shupe
Pledge recited.

Roll Call of Officers:

All Post Officers were present except, Fin. Off. Norris, 1 Yr. Trustee Jeff Davis, Historian Serbennia Davis. We had a Quorum.

Previous Minutes:

Call to read the Minutes of 30 August 2025 meeting. Judge Adv. Huffman moved that we dispense with the Reading of the minutes from previous Exec. Mtg. and accept them as printed. The motion was 2nd by Trustee Charlie Smith. Cmdr. Woodrum called for discussion on the motion; there was no discussion. Cmdr. called for the vote on the Motion to accept the minutes as printed, motion was unanimously approved.

Introduction of guests:

No Guests were present at this meeting.

Committee Reports:

Canteen:

Mgr. Rowley reported the Breaking Chains event brought \$150 more than the Post Picnic. The Early Bird Dinner will be held Nov. 20th for Legion, S.A.L and Auxiliary members that paid early for the 2026 Membership Year. Cutoff date for the Legionnaires is 31 Oct., the S.A.L. and Auxiliary is 15 Nov. 11 Nov. will be the Open House after the Veterans presentation at the Down Town Pavilion on Park St. We will reach out to local businesses for donations of Food for this event as it is a Community Open House for the Post. The 12th District Council of the Department of Ohio will hold its Christmas Party at our Post. Information concerning this will be on our Website and our Facebook Page.

Membership:

1st Vice Cmdr. Shupe reported the following:

Paid up for Life: 50: New Mbrs. 4: 888 Transfers 4: Renewals: 137

All total 195. We are at 58.41% of quota as of this meeting. Incentives are the Key to getting them to renew. Early Bird Dinner is one. 1st Vice Cmdr. Shupe moved that we raffle off a \$100.00 Gift card to Texas Road House. That raffle entry would be those who Renew by Oct 31st. Svc. Off. Flannigan 2nd the motion, Cmdr. Woodrum called for further discussion of the

motion. No further discussion was initiated. Cmdr. Woodrum called for the Vote. The motion was unanimously approved.

Events:

2nd Vice Cmdr. Flaute reports the upcoming events:

9 Oct. Membership Meeting. 13 Oct Navy Birthday, 31 Oct. Halloween Party, Potluck, the Band is the Alexander Brothers Band starting at 7:30 PM. 2nd Vice Cmdr. Flaute announced that he has formed an Events Committee consisting of members from the Legion, S.A.L. and Auxiliary.

Finance:

Fin. Off. Not present, no report provided.

House Committee:

Hot Water Heater was leaking and required replacement. This cost \$4,000.00. The work was completed free of charge.

HVAC system on the Canteen side is not functioning properly and will need to be replaced. An estimate of \$24,624 from Air Quality Systems has been received. We are awaiting another bid. Cmdr. Woodrum indicated that he will be attending the monthly Jackson Township Trustee Meeting to request monetary assistance with the cost of this HVAC System. Cmdr. Woodrum ask anyone that is interested to attend this meeting him in support of the Post.

A brief discussion was held concerning the lighting in the Canteen. There needs to be a review of the lighting and how it is designed to be used. This issue is being reviewed.

Americanism:

Chaplain Stayton: Indicated that a Committee still needs to be formed. He is looking into the Boys State for 2026 process now so that we are not behind the curve when the time comes.

Honor Guard:

The Honor Guard assisted the Boy Scouts with a Flag Retirement Ceremony on 21 Sept. Mayor Ike Stage was in attendance.

Veterans Assistance:

Service Off. Flannigan reported that he is still working on paper work for the New Sign.

S.A.L.:

Report from Sqdrn. Cmdr. Curt Long. The Sqdrn. Donated sandwich trays for the Celebration of life for our Lead Bar Tender's Brother who had just passed unexpectedly.

Pulled Pork sandwiches were sold at the Breaking Chains event held Saturday the 20th and the leftovers were sold in the Canteen on Sunday. Steak Frys will likely be held in Dec and February. Discussed the possibility of a pancake Breakfast and a 2026 Golf Outing. Another discussion was held concerning holding a Sub Night at the Post. The S.A.L. is currently at 149 Members renewed with a Quota of 153; that is 97.38% of quota.

Auxiliary:

Report from President Robin Shockley. The Auxiliary made a monetary donation for the Celebration of life for Shelly's Brother.

The Aux. donated a basket to the Breaking the Chains benefit bike ride.

The 12th District Auxiliary President asked the Post 164 Auxiliary to visit the Chillicothe VA Hospital twice each year and take various types of greeting cards to be passed out to the

Patients. The Aux. provided 76 Cards for this last visit. A Breakfast is planned for OSU vs Mich. Game. \$400.00 was donated for the Veterans Stand Down.

Governance:

Judge Advocate Huffman. The Constitution and Bylaws have been reviewed and the amendments previously approved will be incorporated so as to have a clean copy. This copy will be forwarded to American Legion Department of Ohio for final review and approval.

Unfinished Business:

Nothing to report.

New Business:

It has been reported that we have had a Homeless person living on the back side of the Garage. The Police have made the individual move out but they left a big mess that needs to be cleaned up. There is some wild growth around the Garage that requires attention and should be completely removed. Cmdr. Woodrum indicated that he would contact our Lawncare company to have this cleaned up.

We need to get the Bricks, which are for the Memorial wall area, moved from their current location along the Parking Lot and get them into the Garage. We need to clean up the parking area of the Post and make it look more presentable.

Underground wiring. Cmdr. Woodrum will call 811 and get these lines marked.

Chaplain Stayton went over a few changes to the Employee Handbook in a effort to further define the jobs of our employees.

2nd Vice Cmdr. Flaute moved to accept the amendments to the Handbook as presented by the Chaplain. Motion was 2nd by the Judge Advocate. Cmdr. Woodrum call for further discussion. No further discussion was made. Cmdr. Woodrum called for the Vote. The Motion was approved with one abstain from the Post Adjutant as he was inadvertently left of the email list for this review and explanation of why it was needed.

Good of the Organization:

It has been noted that people Buzzing in to the Post have not been signing the Guest Roster. Even if you are a Member, if you buzz in you should sign the Guest Roster.

One of the Scout, Zac, cleaned up around the creek for his Eagle Project. He done a really good job in doing this. He was also instrumental in the Flag Retiring Ceremony.

It was affirmed that any Veteran coming into the Post on their Birthday would receive one complementary drink on the Post.

Cmdr. Woodrum called for any further business for the Good of the Organization. No one responded.

Having no further business the Cmdr. called the room to order and rise for the Salute of the National Colors.

Salute the Flag and Adjournment:

Next Membership Meeting 9 Oct 2025, 6:00 PM.

Next meeting is the Exec. Meeting 25 Oct at 10:00 AM. 2025

Cmdr. Woodrum adjourned at 11:20 AM.