



American Legion Paschall Post 164
Executive Board Meeting Minutes
30 May 2026

Call to Order: Meeting called to order at 10:00 A.M.

Salute Flag: Cmdr. Woodrum called members to attention, Salute the Flag.

Invocation: Chaplain Stayton

Pledge: 1st Vice Cmdr. Flannigan

Roll Call of Officers: Adjutant Flaute
Commander, we have a quorum.

Previous Minutes: Adjutant Flaute
Motion to accept minutes as written was made by Chaplain Stayton and seconded by 1st Vice Commander Flannigan. Motion approved.

Introduction of guests: Cmdr. Woodrum
No guests present.

Committee Reports:

Canteen: Canteen Mgr. Hutchinson reported;
Because of her being excused, she previously reported to the Commander; The need to get an updated Point of Sale (POS) system that will also work for the kitchen. Additionally, this POS needs to enter all receipts into QuickBooks.
Next is we need a set-up and tear down crew for the hall, especially for the 3rd Tuesday veteran's lunch as well as any other Legion function.
Next is that we need better lighting out back for the bartenders working at night. (Item moved to the Houde Committee)
Discussion about the need to have a Hall Manager to be the POC for renting the Hall. Judge Advocate Huffman stated that that should also be the duty of the Post Adjutant, and that was acceptable to the rest of the Executive Committee.
Worry about the volunteers who have been working the kitchen getting burned out. We need to consider hiring 1 or 2 people to work in the kitchen along with the kitchen manager. But that will need to happen in the fall time frame.

Post Chaplain: Chaplain Stayton reported;

Nothing new to report

Membership: 1st Vice Cmdr. Shupe reported;

25 New members, 51 paid for life, 9 888 transfers, and 241 member renewals. For a total of 326, which puts us at 99.6%. However, the web site report is outdated and we know we are really over 100% at this time.

Events: 2nd Vice Cmdr. Flaute reported;

Sunday, June 7th; 12th District Conference at 1200 noon till 4 PM

Thursday, June 11th; General Membership Meeting at 6 PM

Saturday, June 13th; BAND "For What It's Worth" from 7 PM till 11 PM

Saturday, June 27th; Executive Board Meeting at 10 AM

Saturday, June 27th; BAND "The Remember When"

Finance: Fin. Off. Norris reported;

Excused thus we do not have a financial report.

House Committee: Trustees Davis, Hall, & Sandells reported;

Steve Sandell put a lag bolt in the hall bathroom to stabilize the sink

There was discussion about the installation of a new hall floor, and that there is not a need to repaint the hall as it was just done 2 years ago.

Americanism: Chaplain Stayton

Boys State is complete and paid for.

Veterans Assistance: Service Officer Flannigan reported;

Talked to a few veterans and walked them through steps to help them out.

It is suggested that every member of the Executive Committee should go to Service Officer training.

Honor Guard: Cmdr. Teague reported;

Honor Guard provided money that serves veterans or something in our community. We need to refocus our giving.

S.A.L.: Sqdrn. Cmdr. Long reported;

Sqdrn Comd Long was excused, but S.A.L. Advisor Flannigan reported that the SAL convention was a great success, and thanks to everyone who helped. However there were problems with the Drury Inn that still need to be corrected.

Auxiliary: President Stout reported;

Just installed our new officers, but still need a secretary.
We supported 3 people for Buckeye Girls State.

Governance: Judge Advocate Huffman reported;

New officers elected;

Commander Joeseeph (Woody) Woodrum

1st Vice Commander David Flannigan

2nd Vice Commander Jeff Shupe

Finance Officer Jason Norris

3 Year Trustee Jeff Davis

Appointed Officers;

Adjutant Ken Flaute

Chaplain Leonard (Len) Stayton

Judge Advocate Craig Huffman

Historian / PR /Equal Opportunity Off. Serbennia (Beanie) Davis

Cmdr. Post Honor Guard Ralph Teague

Service Officer Charles King

Seargent at Arms Steve Jenkins

Non-Voting Officers;

Auxiliary President Erin Stout

S.A.L Squadron Commander Curt Long

Canteen Manager Chelsey Hutchinson

Asst. Hist / Social Media Logan Williams

Unfinished Business:

At the next membership meeting we will present Detective Mullens as the Police Officer of the Year award.

Need to find a way to replace the HVAC on the Canteen side

New Business:

Need to get a copy of the new Employee Handbook that has been updated.

Dues for 2027 will most likely go up by \$5 to \$50.00 per year, depending on the Department convention.

Good of the Organization:

Request permission with advertising Our Lady Festival Euchre Tournament from the Executive Committee, this was approved.

Benediction: Chaplain Stayton

Prep to Adjourn:

Cmdr. Woodrum called to Board to attention and rendered a hand Salute to the National Colors.

Cmdr. Woodrum adjourned at 11:32 AM

Next Membership Meeting 11 June 2026, 6:00 PM.

Next meeting is the Exec. Meeting 27 June 2026 at 10:00 AM. (Moved do to Hall rental)