



American Legion Paschall Post 164
Executive Board Meeting Minutes
31 January 2026

Call to Order: Meeting called to order at 10:00 A.M.

Salute Flag:

Cmdr. Woodrum called members to attention, Salute the Flag.

Invocation: 12th Dist Past Cmdr. Brad Beaty

Pledge/POW-MIA Chair 1st Vice Cmdr. Shupe
Pledge recited.

Roll Call of Officers: Adjutant Jenkins

All Post Officers were present except Chaplain Stayton, and Sgt.-@-Arms Charles King. Three year Trustee Charles Smith has resigned his position. The Canteen Manager Angel Rowley has tendered her resignation effective the 15th of January 2026. The Adjutant announced that we had a Quorum.

Previous Minutes: Adjutant Jenkins

Call to read the Minutes of 22 November 2025 meeting. Judge Advocate Craig Huffman moved to accept the Minutes as Printed. Motion was 2nd by Service Off. David Flannigan. Cmdr. Woodrum called for discussion on the motion; there was no discussion. Cmdr. Woodrum called for the vote on the Motion to accept the minutes as printed, motion was unanimously approved.

Introduction of guests:

Cmdr. Woodrum identified that Past Dist. Cmdr and 12th Dist. Assistant Chaplain Brad Beatty was present at our meeting.

Committee Reports:

Canteen:

Cmdr. Woodrum introduced our New Canteen Manager, Chelsey Hutchinson. Chelsey has been an employee in the Canteen for over a year and has proven to be a good and loyal employee. She has the Computer Skills and knowledge to function as the Canteen Manager. This Cmdr. Woodrum called to ratify the selection of Chelsey Hutchinson as our new Canteen manager. Call for discussion. A brief discussion was initiated and then a call for the vote was made. Vote was taken and the selection of the new Canteen manager was unanimously approved.

Chelsey credited Svc. Off. Flannigan for planning and serving food on multiple days. She believes that this has had a positive impact on the growth of our business in the Canteen since we have lost some business due to the shutdown of our EBingo. The Food has brought the patrons into the Post. Business has been good.

Lead Bartender Shelley Beal gave a presentation about getting new Soda Guns for the Bar and utilizing Buckeye Beverage. The initial setup would be \$1,099.00 for everything; Equipment, Suryp, installation. A \$80.00 Bi-Monthly for the maintenance. This setup would include different juices and such, also we can quickly change out anything that is not selling and switch to

something that may sell better. Svc. Off. Flannigan moved to accept the Buckeye Beverage offer, motion was 2nd by Judge Adv. Huffman. Cmdr. Woodrum called for discussion on the motion. No further discussion, and a call for the Vote was made. Motin was unanimously approved.

Membership:

1st Vice Cmdr. Shupe reported the following:

Paid up for Life: 51: New Mbrs. 15: 888 Transfers 6: Renewals: 216
All total 288. We are at 88% of quota (327) as of this meeting.

Cmdr. Woodrum requested a list be developed of those who have not yet renewed and that list be broken down and assigned to Exec. Board Mbrs. to call upon those members.

Events:

2nd Vice Cmdr. Flaute reports the upcoming events:

Tuesday February 3rd 4 chaplains day

Sunday February 8th Super Bowl potluck party Saturday

February 7th last day for steak fry sign up Saturday

February 17th Sal steak fry and auxiliary bake sale 5:00 PM to 7:00 PM Bob brown Browning double barrel band 7:00 PM to 11:00 PM

Monday February 23rd 1945 you lwo Jima flag raising 81st anniversary

Sunday March 15th American Legion 107th birthday

Wednesday March 18th Operation Iraqi Freedom anniversary

Wednesday March 26th National Medal of Honor day.

We have a new PA system on the canteen side as a result of a donation.

A discussion concerning the possible Hosting a Car Show in early spring or summer. Historian Davis, 1st Vice Cmdr. Flaute and Svc. Off. Flannigan will form the planning committee.

Svc. Off. Flanagan has requested additional volunteers to assist in the Kitchen.

Svc. Off. Flanagan is planning different events for the canteen; these events will be held throughout the week.

Fin. Off. Norris stated that the kitchen needs to be brought up to code and they menu needs to be provided in preparation of an inspection by Franklin County.

Finance:

Fin. Off. Norris reported the following:

Operations Acct:	\$7,576.85	Savings Acct:	\$3,520.95
Membership Acct:	\$2,385.12	Hall Rental Acct:	\$1,069.77
Bldg. Maint. Acct:	\$1,054.50	EBingo Acct:	\$2,659.19
Traditional Bingo Acct:	\$4,178.84	Ohio Lottery Acct:	\$2,452.94

Liquor License was renewed on time but we've not yet received our certificate as of this meeting. I was assured by the Liquor Board that we would have it by the deadline. The reason the Liquor License and the EBingo Licenses were being held up is because the Sales Taxes had not been paid since July 2025. The previous Canteen Mgr. was being deceptive by telling the Fin. Off. Norris that the bill was being paid, when the facts were, it was not. Fin. Off. Norris was able to pay the \$7000 and get our taxes up to date. In order to do that \$7000 was borrowed from the honor guard. The procedure for paying taxes will be changed to direct deposit which will eliminate any further problems. Unemployment taxes had not been paid since last February 2025 and we were in arrears for \$7114.00, due to the nonfeasance of our previous canteen manager. \$3000 was borrowed from the honor guard towards that bill which has been paid. While doing the EBingo reconciliation, in order to submit the renewal form for the bingo license, it was discovered that Arrow International had reported to the State that we had been issued an \$8000 rebate. Finance officer Norris made contact with Arrow about the check. It was

discovered that the check had never been cashed. Arrow issued Stop Payment on the issued check and issued a new check, which has been deposited as of this report. Finance officer reported that we are losing approximately \$3000 a week due to the bingo machines being turned off. Finance officer Norris is working on getting the machines turned back on. Finance officer praised our new canteen manager Chelsea Hutchins for performing her duties in a timely manner stating that it was “a breath of fresh air”, and we are on the right track. There was a discussion about bringing the dart boards back 1st Vice Cmdr. Shupe has been working on getting the bowling machine upgraded to include golf and Cornhole games. Svc. Off. Flannigan inquired about our weekly profit the lost. Fin. Off. Norris reported that we have a monthly net profit of approximately \$1200. 2nd Vice Cmdr. Flaute inquired about funds for a Band on a monthly basis, Fin. Off. Norris stated that this will be revisited during the February Exec. board Mtg. Trustee hall asked if we're still getting money for the cell tower. The answer was \$947 a month. Svc. Off. Flanagan inquired about who is responsible for the trees around the cell tower? The lease will need to be checked to determine which entity is responsible for this maintenance. Judge Adv. Huffman addressed the need for a budget, and inquired if it was feasible to have it in place by the elections? Fin. Off. Norris stated that it was.

Monthly Financials will be Posted in the Post Canteen on the Bulletin Board, on the Americanlegionoh164.Com Website (Finance Tab) and on our Facebook page. This is to improve our financial transparency for our members.

House Committee:

The toilet in the women's restroom, canteen side, is currently being repaired. The parts were donated. The sink sprayer and the Kitchenet is malfunctioning. Parts were donated and should be repaired today. The door closer for the hall Men's bathroom has been purchased and needs to be installed. The kitchen stove has been repaired at a cost of \$430. A new stove will be necessary in the future. Trustee Hall priced stoves from 2500 to \$5000. G&M restorations inspected the post gutters and gave an estimate of \$1018 for cleaning and installing gutter protection. Trustee Hall made a motion to have the gutters cleaned and protected at the cost of \$1018 with a down payment of \$250. To be delayed until March. Motion was seconded by Judge Adv. Huffman. Cmdr. Woodrum called for a discussion. No further discussion was made. A call for the vote; the motion was passed unanimously.

Svc. Off. Flanagan addressed the issue concerning the Partitions in the bathrooms on the Canteen side of the Post. The estimate for repairs plus new hardware was approximately \$5000. Svc. Off. Flannigan stated that he can get partitions for approximately \$473 and free hardware for attachment. He will advise at later date on this issue.

Svc. Off. Flanagan addressed the need for a new Patio Storm Door and would like to have it done by May. This project will be completed when finances allow it. Svc. Off. Flanagan stated he asked Brent Landis to donate his time and he will donate the materials to replace the wood around the bar the arm rail. Svc. Off. Flannigan would also like to get a committee together to spruce up the front of the Post.

Americanism:

Past District Cmdr. Brad Beatty has made contact with all three Grove City High Schools concerning the Boys and Girls state representatives for Grove City. The Councilor of Grove City High school did call back and Past Cmdr. Beatty will be contacting her this week. Past Cmdr. Beatty will be passing out Flyers and conducting interviews. 2nd Vice Cmdr. Flaute asked Past Cmdr. Beatty if he has been in touch with the Scott Pin, an S.A.L. member and counselor at Buckeye boys state. Commander Beatty stated he will get in touch. Cmdr. Woodrum stated that per Chaplain Stayton the Post would like to sponsor 3 candidates from each high school.

Veterans Assistance:

Svc. Off. Flanagan reporting there have been no request for aid from Veterans. Svc. Off. Flanagan stated that he will be taking talking to two City Council members about Grove City giving aid to Veterans in need.

Governance:

Judge Adv. Huffman indicated that he had no report at this time.

Honor Guard:

Cmdr. Teague reported that the Honor Guard Checking Acct. balance is at \$23,000. Cmdr. Woodrum informed the board that the Honor Guard Funds are for Charitable Organizations and for the Benefit of our Veterans; therefore these funds may be used for repairs to our Post Home to insure that the Veterans have a safe place to gather and socialize. Funds are not arbitrarily taken from the Honor Guard accounts. These funds are controlled by the Honor Guard and determine the validity of distribution to ensure that funds are not distributed fraudulently or carelessly.

S.A.L.:

Sqdrn. Cmdr. Curt Long reported that the S.A.L. was at 150 renewals with a goal of 158. The Steak Fry is scheduled for 14 Feb. 5:00 PM to 7:00 PM with a deadline for sign up of 7 Feb. Cost will be \$19.00 per individual. This is an increase due to rising meat costs. Cmdr. Woodrum indicated that he had a conversation with the S.A.L. Adjutant and the issues they encountered with the Dury Inn and their overbooking issue. Leaving the S.A.L. with no place to hold their Department Meetings. Post 164 will Host those meeting at no cost. Additionally Cmdr. Woodrum recommended the Post purchase One Advertisement Page in the S.A.L. Dept. of Ohio Year Book. This money helps pay for their Annual Department Convention. This recommendation

Auxiliary:

President Robin Shockley announced that she will be stepping down as President of the Auxiliary in May. A nominating committee has been formed and they are seeking a new Presidential Candidate. Pres. Shockley mentioned the Bake Sale on Valentine's Day to be held in conjunction with the S.A.L. Steak Fry.

Unfinished Business:

City Council has voted down the Building and Zoning Boards approval of our Variance Request. It was a 4-3 vote against us. City Council wants to revisit the Zoning Laws. A discussion about what to do with the sign. One option was to sell it, that is not feasible as it was a custom made sign specifically for our Post. Moving the sign to another area of our Property is being discussed and we are working on it. Cmdr. Woodrum indicated he would call the company that designed and built our sign to check on options of a possible buy back.

New Business:

2nd Vice Cmdr. Flaute is making several suggestions; his checking our insurance liability and equipment damage coverage as it would apply for the following suggestions; 1 Rent out the outside shelter area at a reduced cost. If the Hall and Shelter area are rented out together it would be a different rate for both spaces combined. 2. Purchase and install playground equipment, and repair the shelter house. He suggested that we renamed the shelter house to honor the Lima company members that died in Iraq. In addition we would add a plaque listing their names. A dedication ceremony would be held on May 23rd Memorial Day celebration with the possibility of having several Lima Co. members in attendance along with News outlet

coverage. Finance Off. Norris stated that he will check our D5 liquor license to see if it needs to be amended for outside sales. Svc. Off. Flanagan made a motion to rent the hall to the Ohio Army Security Agency Vietnam Veterans for their annual reunion at the membership rate. 2nd Vice Cmdr. Flaute 2nd the motion. Cmdr. Woodrum called for a discussion. A discussion was initiated by the Fin. Off. stating that he would need to check the contract to determine what the membership rate would be. After this brief discussion a vote was called for and the motion was passed unanimously.

Historian Davis stated that she was approached by member Marty Titusa Legionnaire of our Post, about using our Hall for the Rotary Club meetings which are held every Tuesday this would cause a conflict with our S.A.L. Membership meetings on the second Tuesday. It was suggested that the hall not be donated. Issue was tabled at this time.

Good of the Organization:

Cmdr. Woodrum addressed an issue concerning the verbal harassment of bartenders. If any Post Officer witnesses, or is informed by a third party, that a bartender is being harassed, that Officer needs to step in and put a stop to it. Offenders may be asked to leave, or worse case scenario be expelled from the canteen.

Cmdr. Woodrum brought up an issue as to whether we should or shouldn't continue to get permits for the Memorial Day Parade and the Veteran's Day Ceremony. Based on the treatment we received from City Council, their denying our request for the Variance of our New Sign. A lengthy discussion was had and it was decided by the Executive Board that we should continue to apply for these permits and participate in these events as we always have.

Svc. Off. Flanagan made a motion to pay for 2027 dues for the bar staff. Motion was 2nd by the 2nd Vice Cmdr. Flaute. There was a brief discussion prior to the motion concerning the taxes this as the cost would be considered as taxable pay. Cmdr. Woodrum asked if there was any further discussion, nor further discussion was made and a vote was called for. The motion was passed unanimously.

Cmdr. Woodrum indicated that he received a call from The Red Cross requesting the use of the hall for a blood drive in the month of April. After checking the Hall Schedule it was determined the request be granted.

Cmdr. Woodrum stated that The Legion Preamble to the Constitution will be recited and the Resolution concerning the POW Mia Chair at each meeting.

Fin. Off. Norris will see that a preamble banner is purchased to hang on the wall.

Trustee Hall will head a committee to determine the location of where the two new Electronic Dart Boards will be placed in the Canteen.

Fin. Off. Norris stated that the Employee handbook needs to be reviewed annually.

Fin. Off. Norris is going to do a cost assessment of our Hall Rental contract. He will also look into the cost of rentals at nearby locations.

A discussion was held concerning a replacement for the Canteen Mgr. Cmdr. Woodrum and Fin. Off. Norris had discussions with Chelsey Hutchinson, a current employee of the Canteen, after reviewing her Resume'. She has been an employee of ours for approximately one year and has a good working knowledge of the Post. She is also very adept in Computer Skills and is a driven individual. It was decided that she should be hired as the Canteen Manager.

Historian Davis recommended that we conduct an employee evaluation semiannually. Fin. Off. Norris stated that semiannual evaluation would have to be put into the employee's handbook. Fin. Off. will purchase a signup genius program to track volunteers.

Svc. Off. Flanagan made a motion to pay the two individuals that clean the fryers be paid \$40 every time they clean them. Motion was seconded by Fin. Off. Norris. Cmdr. Woodrum called for discussion, no further discussion was had. Call for a vote, motion passed unanimously.

Next Membership Meeting 12 Feb. 2026, 6:00 PM.

Next meeting is the Exec. Meeting 28 Feb. 2026 at 10:00 AM.

Benediction:

Having no further business the Cmdr. called the room to rise, Chaplain Stayton gave the benediction.

Cmdr. Woodrum called to Board to attention and rendered a hand Salute to the National Colors.

Cmdr. Woodrum adjourned at 1:20 PM